

COMPLAINTS – COMMITTEE PROCEDURE



Procedure:

1. The Chairman or his representative, on the night of the investigation, is to invite all parties into the committee room and shall:
 - Introduce the Complaints Committee
 - Introduce the complainant
 - Introduce the respondent
 - Introduce any other persons involved (e.g. Umpires, Investigation Officers and any witnesses).
2. The Chairman shall invite the complainant to state his/their complaint detailing all relevant information. The Chairman, at his discretion, may question the complainant and invite the Committee to do so.
3. If the complaint has also been referred by the Chairman to the Investigation Officer, the Chairman shall ask the Investigation Officer (or his delegate) to detail all relevant information the Information Officer considers material and the Committee may question the Investigation Officer on the matters raised by the Investigation Officer.
4. The Chairman shall ask the respondent to state his/their case detailing all relevant information to the complaint and may rebut any allegations by the complainant. The Chairman, at his discretion, may question the respondent and may invite the Committee to do so.
5. After the complainant (or, if relevant, the Investigation Officer or his delegate) and respondent have stated their respective cases they may, if they wish, call any witnesses to appear before the Committee. In this regard, no hearsay evidence by witnesses will be accepted.
6. After evidence by all concerned has been delivered, the Chairman may open the hearing for general questions at which all parties may question the other or seek points of clarification. At all times questions must be directed through the Chairman, who may allow or disallow the questions.
7. After all questioning, in the opinion of the Chairman, has been satisfied the Chairman shall ask the parties to summarise their respective cases and invite all parties to retire at the convenience of the Committee.
8. Upon re-entering, the Complaints Committee Chairman will indicate the decision as determined by the Committee.
"On the evidence presented to the Committee, the decision is as follows....."

All parties must then leave quietly.

“ RESPECT ALL – FEAR NONE ”

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